

Job Information

Job title	Utility Operator III	Job Code: UTOP3	Pay Grade: K
Title of immediate supervisor	Supervisor- Public Works		
Department/Division	Engineering / Public Works		
Prepared by	N. Pallan		
Date Created	November 15, 2016	Revised date	
Dept Head Signature	Originally signed by Harley Machielse	Date	January 11, 2017

Job Purpose

Coordinates and participates in the installation, repair, inspection and testing of Water, Wastewater and Storm Water systems.

Duties and Responsibilities

- Coordinates and reviews the work; ensures schedules and established performance standards are met.
- Conducts tests, determines causes of malfunctions and provides diagnoses to complete repairs.
- Maintains records of maintenance performed and results of testing.
- Coordinates project work and determines appropriate action and develops plans.
- Ensures the safety of work crews and the public by enforcing all appropriate municipal and WCB safety standards.
- Organizes and operates specialized closed- circuit video equipment on mobile platforms to conduct inspections and analyses.
- Performs routine mechanical maintenance functions on system appurtenances.
- Reads and interprets engineering plans for system design and location of utilities.
- Responds to emergency calls for service.
- Completes various reports manually and electronically.
- Liaises with a variety of contacts internally and externally relevant to the problem and solutions.
- Responds to enquiries and complaints from the public.
- Performs other related duties as required.

Storm and Wastewater

- Works in and around creeks/waterways, and understands environmental protocols and best management practices.
- Coordinates spill response protocols as required.

Waterworks

- Works on the potable water system understands and follows best management practices to maintain water quality.
- Performs cross connection device testing.
- Collects water system compliance samples and performs routine analyses prior to submission to lab. Pressure tests and chlorinates new watermains, tests chlorine levels in water system.

Qualifications

- Grade 12 or equivalent.
- EOCP Level I Certification for Wastewater Collection or Water Distribution.
- Three years of pipefitting experience in water or wastewater systems including experience in project management.
- Considerable knowledge of field based GIS software.

- Traffic Control Certificate.
- Experience and/or training directing the work of others.
- Trained in confined space entry.
- Spill Response Training as required.
- BCWWA Certification in Cross Connection Control as required.
- Certified in CCTV coding as required.
- An equivalent combination of education and experience may be considered.
- Valid Class 3 BC driver's licence with air brake endorsement as required.
- Annual renewal of Driver's Abstract.

Physical Requirements

Sufficient health, physical conditioning, strength, stamina and coordination to permit performance of work.

Working Conditions

Works in all types of weather. Must work in close proximity or contact with raw sewage.